

# **M.Ed. (Master of Education)**

## **Two Years Regular Programme**

The purpose of M.Ed. is prepare learners for higher level functions in education including teacher education who would develop understanding of all contemporary concerns of education like : curriculum planning and development, educational planning and management, research in education, evaluation, guidance, educational technology, science of living, yoga and preksha meditation, ICT, Inclusive Education and Gender Education.

### **Duration:**

The M.Ed. programme is full time two years programme.

### **Eligibility:**

A candidate who has passed B.Ed. degree from any recognized university and qualified PMET conducted by the Rajasthan Government for that year as per guideline of State Government.

### **Objectives:**

- ❖ To develop professionalism in teacher Education Programme.
- ❖ To motivate creative thinking and work among teacher trainees.
- ❖ To foster moral, social character and spiritual values of trainees.
- ❖ To develop Inter-relationship among Department, School and Society.
- ❖ To develop cognitive, Affective and Psycho-motor domain of the teacher trainees
- ❖ To promote for future Prospective, Employability and Skill based Teacher Training
- ❖ To develop Self Evaluation, Positive Attitude and self confidence
- ❖ To apply educational innovation and new strategies of the Teacher Education and trainees.

## **Post Graduate (M. Ed.) and Under-Graduate (B.Ed.) Regulations on Adoption of Choice Based Credit System**

### **1. Title and Commencement**

These regulations shall be called the Jain Vishva Bharati Institute (Deemed-to-be) University, Ladnun Regulations for Choice Based Credit System (CBCS) and Continuous Assessment Grading Pattern (CAGP) for Post-Graduate and Under-Graduate Programmes. These regulations shall come into force from the academic year 2015-2016.

### **2. Programmes Offers**

#### 2.1 Post Graduate

M.Ed.

#### 2.2 Under-Graduate

B. Ed.

B.A.-B.Ed.

B.Sc.-B.Ed.

### **3. Definitions**

- 3.1 "Programme" is used for a fixed educational programme in place of Degree. A Post-Graduate Programme shall be of four semester's duration and a normal under-graduate programme shall be of four semester's period.
- 3.2 "An Academic Year" consists of two semester's Each semester will have 24 weeks for academic work, the odd semesters may be scheduled from as per admission process of B. Ed. (PTET) and M. Ed. (PMET) State Govt. rules.
- 3.3 "Course" is a component of programme i.e. in CBCS, papers will be referred to as courses. Each course is identified by a unique course code. Every course may not be of equal weightage. Each course, in addition of having a curriculum will have learning objectives and learning outcome.

A Course may be designed to involve Lectures/Tutorials/Laboratory Work/Field Work/Project Work/Vocational Training/Viva-voce etc or combination of some of these. Every course offered will have three components associated with the teaching learning process of the Course. Namely (I) Lecture – L (II) Tutorial-T (III) Practical's –P. Where

L- Stands for Lecture session.

T- Stands for Tutorial session consisting of participatory discussion/self study/desk work/brief seminar presentations by students and such other novel methods that make a student to absorb and assimilate more effectively the contents delivered in Lecture classes.

P- Stands for practice session and it consists of hands on experience/laboratory experiments/field experiments/case studies that equip students to acquire much required skill component. In terms of credit, every one hour session of L (per week) amounts to I credit per semester and minimum of two hour session of T or P (per week) amounts to I credit per semester over a period of one semester of 24 weeks for teaching-learning process (inclusive of teaching and examination).

A course shall have one, two or all three components. That means a course may have only lecture component or only practical component or combination of any two or all the three components.

The total credit earned by a student at the end of the semester upon successfully completing the course is L+T+P. The credit pattern of the course is indicated as L:T:P

### **Different categories of courses are as follows:**

- **Core Course**

A Course which should compulsorily be studied by candidate as a core requirement is termed as core course.

(a) Core-Compulsory is a course which has to be studied compulsorily as a part of core requirement so as to get degree in concerned discipline.

(b) Core Elective or Core Allied is a course that supports / strengthens the core compulsory.

- **Elective Course**

It is a course which can be chosen from pool of courses. The course may be specific / specialized / supportive or advanced to the discipline of study.

(a) Generic Elective Course add generic proficiency to the students and they are for the said discipline of study

(b) Open Elective courses are from the pool of courses that are interdisciplinary and or multidisciplinary.

- **Foundation Course**

It is a course that aims to improve proficiency and skill of the student.

(a) Compulsory Foundation Course add generic proficiency to the students belonging to all disciplines of study.

(b) Elective Foundation Courses are value based and aimed at man making education.

3.4 A module means a course having independent entity.

3.5 'Unit' means a course having independent part in a course.

3.6 "Credit" means the unit by which the course work is measured. It defines the quantum of contents/syllabus prescribed for the course. It also determines the number of hours of instructions required per week. In these regulations one credit means one hour of direct teaching work or two hours of practical work/field work per week for 20 weeks in a semester.

3.7 "Grade Letter" is an index to indicate the performance of student in a particular course. It is arrived at by transformation of actual marks secured by a student in a said course. Grade letters are O,A,B,C,D,E,F.

3.8 "Grade Point" is the weightage allotted to each grade letter depending on the range of marks awarded in a course.

3.9 "Credit Points" refers to the product of "Number of credit assigned to the course" and the grade point secured for the same course.

3.10 "Semester Grade Point Average" (SGPA) is an index of a student's performance in a given semester. It is the ratio of the "Total credit points earned by students in all courses at the semester" and the "Total number of credit assigned to the courses" in the semester.

3.11 "Cumulative Grade Point Average" (CGPA) refers to the cumulative grade point average of SGPA and is computed based on the following formula.

$$\text{CGPA} = \frac{\text{Sum of all Credit Points of Entire Programme}}{\text{Sum of Credits up to the end of Programme.}}$$

3.12 “Under Graduate Programmes” means Bachelor’s Degree Programmes labeled as B.Ed. etc.

3.13 “Post-Graduate Programmes” means Master’s Degree Programme labeled as M.Ed. etc.

#### 4. Credit Framework for Normal under Graduate Level Course ( B.Ed.) & Post Graduate Level Course (M. Ed.)

4.1 The normal graduation (B. Ed.) programme and Post Graduate Programme (M. Ed.) shall have 22 credits per each course and per semester making total credits for whole programme as 88. The distribution of credits or weightage of core, elective and Foundation courses may be as follows:

Distribution of Credits for Semester is as follows:				
Semester	I	II	III	IV
Credits	22	22	22	22

#### 5. Credit and Teaching Hours.

1 Credit = 1 hour Teaching

1 Credit = 2 hour of Practical / Fieldwork

4 Credit Course needs four hour Student Teacher contact in a week.

#### 6. Units and Course

A course shall have Four units.

#### 7. Credits and Marks

1 Credit = 25 marks

#### 8. Grading

Grade Points	Description	% of Marks	Division	Grade
10	Outstanding	90% - 99%	First	O
9	Excellent	80% - 89%	First	A
8	Very Good	70% - 79%	First	B
7	Good	60% - 69%	First	C
6	Fair	50% - 59%	Second	D
5	Average	40% - 49%	Pass	E
4	Dropped	Between 40%	Fail	

#### 9. Performance Evaluation (Calculation)

**SGPA = ECG/EC for a Semester**

G is grade and C is Credit of Course.

Cummulative Grade Point Average (CGPA) for entire course

**CGPA = ECG/EC for all semester taken together.**

The total credits cover the core, elective, field work or extension activities, soft skills etc.

GPA is calculated at the end of each term after grades have been processed and after any grade has been updated or changed.

Some criteria are to be followed for individual assignment / Quizzes/Test/Unit Test/ Tutorials/ Practical/ Projects/ Seminar.

The teacher should convert his/her marking in to the quality points and letter grade.

## 10. Promotion, Re-Admission and Time For Completion of Course

### Under Graduate Programmed (B. Ed.) and Post-Graduate Programme (M. Ed.)

1. A candidate who has undergone a regular course of study in Semester I, fulfill the required criteria of attendance and has secured marks equal to passing standard both in Internal and External Examination shall be eligible for promotion to Semester II.
2. A candidate who has successfully completed all the courses of Semester I, but not all the courses of Semester II shall be eligible for promotion to Semester III. He/she will be required to complete all courses of Semester II before migrating to Semester IV.
3. A Candidate who has undergone a regular course of study in Semester III, fulfill the required criteria of attendance and has secured marks equal to passing standard both in Internal and External Examination shall be eligible for promotion to Semester IV.
4. A candidate who has successfully completed all the course of Semester I and II but not all the courses of Semester III shall be eligible for promotion to Semester IV. He/she will be required to complete all courses of Semester III at the time of end semester examination of Semester IV.
5. A candidate will be allowed one blank semester continuously in case he/she may have to leave his/her study halfway due to unforeseen circumstances. However he/she may have to pay the prescribed registration fee as decided by university.
6. A candidate shall have maximum of 06 semesters (three academic years) for completion of a said programme in case he/she wishes to go at a slower pace. However he/she will have to pay the prescribed registration fee for each of the semester in addition to the course fee for the courses he/she avails during each semester.
7. The tentative/provisional grade shall be issued at the end of every semester indicating the courses completed successfully. The final Grade Card may be issued by the Registrar of the concerned university after a candidate has successfully completed all the courses of the said programme.

### 11. Provision for Appeal

There shall be a provision for Appeal for a candidate who may be dissatisfied with the Grade he/she has been awarded. He/she can approach the Grievance Cell with the written submission. The appeal may be made for in Semester examination as well as the End of Semester examination. The Grievance Cell is empowered to revise the grades if the case is genuine and is also empowered to penalize the candidate if his/her submission is found to be baseless and unduly motivated. The Grievance Cell may be set up as per the norms of the University/Institution.

### Scheme of Examination

1. Hindi/English shall be medium of instruction of examination.
2. Examination shall be conducted at the end of each semester as per the academic/examination calendar notified by the Institute.
3. Each theory paper will be valued as per marks division given in the prospectus which will include semester end theory exam, practical (wherever applicable) and continuous internal assessment (CIA).
4. CIA will include the following components :

▪ Attendance regularity	10 marks
▪ Class Tests	05 marks
▪ Assignments	10 marks
▪ Class Presentation/Seminar	05 marks
<b>Total</b>	<b>30 marks</b>
5. (a) For PG students to pass a semester, a student has to secure a minimum of 50% marks in aggregate and minimum of 40% marks in individual theory papers. A student has to pass in written examination and CIA separately. The student has to secure minimum 30% marks out of the total marks allotted for CIA.

(b) For UG students to pass a semester, a student has to secure a minimum of 36% marks in aggregate and minimum of 33% marks in individual theory papers. A student has to pass in written examination and CIA separately. The student has to secure minimum 30% marks out of the total marks allotted for CIA.

(c) A student failing in CIA will be given additional assignments in lieu of CIA which he/she has to clear before declaration of the results of that semester only than he/she will be entitled to take the admission in next semester or to complete his/her degree. Failing to do this, that student will be allowed to re-appear in the semester end examination after one year.

6. As regards to dissertation/practical/field work a student has to secure minimum 50% marks of the total marks allotted for dissertation/practical/field work.
7. A student willing for revaluation in a particular paper has to apply in a prescribed format within fifteen days of the declaration of the result. A student will be allowed to apply for re-evaluation in maximum 50% of the total number of theory papers he/she appeared in the semester end examination.
8. A student failing in more than two theory papers in any semester examination he/she will not be allowed to appear in subsequent semester end examination and will have to take re-admission in the same semester.
9. A student will get a maximum of two chances to pass a particular semester.

10. **Evaluation Panel :**

- CIA Concerned Two Subject teacher nominated by the HOD of the Department.

**Internship**

- A. Internship in TE
  - ❖ HOD of the concerned Department
  - ❖ Supervisor Internal/ External
- B. Internship
  - ❖ HOD of the concerned Department
  - ❖ Supervisor Internal/ External

**ISB/EPC Evaluation Panel :**

Theory/Practical and viva-voce Examination Panel will be :

- HOD of the concerned Department.
- Internal or External Subject Expert.
- Concerned Subject Teacher.

**Dissertation viva-voce board Panel :**

- HOD of the Department
- Supervisor of the candidate
- External Expert

**ATTENDANCE**

- ❖ Students shall be required to be regular in their classes and attend not less than 75% of the aggregate of lectures/ tutorials/ practical of all compulsory/ optional/ honours and subsidiary subjects in order to be eligible to appear in the annual/semester examinations. Any student having less than 75% attendance will not be allowed to appear in the written examination.
- ❖ Attendance of the students shall be counted from the date of admission in the respective course.
- ❖ If a student is found to be continuously absent from the class without information for a period of 7 days or more his/her name shall be struck off the rolls.
- ❖ Request for relaxation in attendance on account of participation in the official functions or N.C.C., N.S.S., Institute Sports and other activities organized by the Institute must be sent to the Head of the Department/Principal within 15 days of the function/activity.

- ❖ However, shortfall of 5% attendance can be condoned by the Head of the Department /Principal on account of sickness provided by the student the sickness and fitness certificate from a Registered Medical Practitioner within seven days from recovery or on account of any other extenuating circumstances supported by documentary evidence. The conduct of the student will be highly recommended. Condonation upto another 5%, may be considered by the Vice Chancellor on account of any other circumstances provided that the request is duly supported by documentary evidence and strongly recommended by HOD/Principal concerned.
- ❖ It is mandatory for the students to be present on the last working day on the commencement of vacation and on the first day after the vacation. The student may seek prior permission from the Head of the Department concerned under the extraordinary circumstances.

#### **RE-ADMISSION**

- If a student remains absent for consecutively seven days without leave/permission, his/her name shall be struck off the rolls by the Department concerned and it will be conveyed to the office of the competent authority on the same day or latest by the next day.
- Such a student may, however, apply to the Vice-Chancellor through Head of the Dept./Principal for re-admission within 7 days from the date of issuance of notice of struck off the name.
- The re-admission shall be effected as per norms by paying the normal admission fee and Rs. 300/- extra as a fine. If the name of the student is struck off on any other ground the same fee of re-admission would be applicable to him/her also.

# **B.Ed. (Bachelor of Education)**

## **Two Years Regular Programme**

Jain Vishva Bharati Institute has launched a Bachelor of Education programme recognized by NCTE. The first session started from July 2005. The programme places specific emphasis on meditation as a tool to enhance learning skills and I.Q. This programme is also the first national teachers training programme to offer study in Education for Sustainable Development. Innovative syllabus and enthusiastic faculty work towards not only training the teachers but also assisting them with campus recruitment. Jain Vishva Bharati Institute is looking forward to train a new class of future generation teachers.

### **1. Introduction:**

Enlightened, emancipated and empowered teachers lead communities and nation towards better and higher quality of life. Teachers are expected to create social cohesion, national integration and learning society. They disseminate knowledge and also generate new knowledge therefore, it becomes essential for any nation to give necessary professional inputs to its teachers. Jain Vishva Bharti Institute pursues the curriculum for its pre-service teacher training programme for women candidates who are far behind but can lead the whole nation. This will be a special programme focused with a strong foundation in Science of Living. The candidates are encouraged to flourish in an environment that promotes value and technology based society.

**Duration:** The B.Ed. programme is full time two years programme.

**Eligibility:** A candidate who has passed B.Ed. degree from any recognized university and qualified PTET conducted by the Rajasthan Government for that year as per guideline of State Government.

### **Objectives:**

- ❖ To develop professionalism in teacher Education Programme.
- ❖ To motivate creative thinking and work among teacher trainees.
- ❖ To foster moral, social character and spiritual values of trainees.
- ❖ To develop Inter-relationship among Department, School and Society.
- ❖ To develop cognitive, Affective and Psycho-motor domain of the teacher trainees
- ❖ To promote for future Prospective, Employability and Skill based Teacher Training
- ❖ To develop Self Evaluation, Positive Attitude and self confidence
- ❖ To apply educational innovation and new strategies of the Teacher Education and trainees.

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These regulations shall be called the Jain Vishva Bharati Institute (Deemed-to-be) University, Ladnun Regulations for Choice Based Credit System (CBCS) and Continuous Assessment Grading Pattern (CAGP) for Post-Graduate and Under-Graduate Programmes. These regulations shall come into force from the academic year 2015-2016.

## 2. Definitions

- 2.1 “Programme” is used for a fixed educational programme in place of Degree. A Post-Graduate Programme shall be of four semester’s duration and a normal under-graduate programme shall be of four semester’s period.
- 2.2 “An Academic Year” consists of two semester’s Each semester will have 24 weeks for academic work, the odd semesters may be scheduled from as per admission process of B. Ed. (PTET) and M. Ed. (PMET) State Govt. rules.
- 2.3 “Course” is a component of programme i.e. in CBCS, papers will be referred to as courses. Each course is identified by a unique course code. Every course may not be of equal weightage. Each course, in addition of having a curriculum will have learning objectives and learning outcome.

A Course may be designed to involve Lectures/Tutorials/Laboratory Work/Field Work/Project Work/Vocational Training/Viva-voce etc or combination of some of these. Every course offered will have three components associated with the teaching learning process of the Course. Namely (I) Lecture – L (II) Tutorial-T (III) Practical’s –P. Where L- Stands for Lecture session.

T- Stands for Tutorial session consisting of participatory discussion/self study/desk work/brief seminar presentations by students and such other novel methods that make a student to absorb and assimilate more effectively the contents delivered in Lecture classes.

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A course shall have one, two or all three components. That means a course may have only lecture component or only practical component or combination of any two or all the three components.

The total credit earned by a student at the end of the semester upon successfully completing the course is L+T+P. The credit pattern of the course is indicated as L:T:P

### Different categories of courses are as follows:

- **Core Course**

A Course which should compulsorily be studied by candidate as a core requirement is termed as core course.

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- 2.12 “Under Graduate Programmes” means Bachelor’s Degree Programmes labeled as B.Ed. etc.
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### 3. Credit Framework for Normal under Graduate Level Course ( B.Ed.) & Post Graduate Level Course (M. Ed.)

- 3.1 The normal graduation (B. Ed.) programme and Post Graduate Programme (M. Ed.) shall have 22 credits per each course and per semester making total credits for whole programme as 88. The distribution of credits or weightage of core, elective and Foundation courses may be as follows:

Distribution of Credits for Semester is as follows:				
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### 5. Credit and Teaching Hours.

- 1 Credit = 1 hour Teaching
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- 4 Credit Course needs four hour Student Teacher contact in a week.

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8. A candidate who has undergone a regular course of study in Semester I, fulfill the required criteria of attendance and has secured marks equal to passing standard both in Internal and External Examination shall be eligible for promotion to Semester II.
9. A candidate who has successfully completed all the courses of Semester I, but not all the courses of Semester II shall be eligible for promotion to Semester III. He/she will be required to complete all courses of Semester II before migrating to Semester IV.
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11. A candidate who has successfully completed all the course of Semester I and II but not all the courses of Semester III shall be eligible for promotion to Semester IV. He/she will be required to complete all courses of Semester III at the time of end semester examination of Semester IV.
12. A candidate will be allowed one blank semester continuously in case he/she may have to leave his/her study halfway due to unforeseen circumstances. However he/she may have to pay the prescribed registration fee as decided by university.
13. A candidate shall have maximum of 06 semesters (three academic years) for completion of a said programme in case he/she wishes to go at a slower pace. However he/she will have to pay the prescribed registration fee for each of the semester in addition to the course fee for the courses he/she avails during each semester.
14. The tentative/provisional grade shall be issued at the end of every semester indicating the courses completed successfully. The final Grade Card may be issued by the Registrar of the concerned university after a candidate has successfully completed all the courses of the said programme.

## **11. Provision for Appeal**

There shall be a provision for Appeal for a candidate who may be dissatisfied with the Grade he/she has been awarded. He/she can approach the Grievance Cell with the written submission. The appeal may be made for in Semester examination as well as the End of Semester examination. The Grievance Cell is empowered to revise the grades if the case is genuine and is also empowered to penalize the candidate if his/her submission is found to be baseless and unduly motivated. The Grievance Cell may be set up as per the norms of the University/Institution.

## **Scheme of Examination**

11. Hindi/English shall be medium of instruction of examination.
12. Examination shall be conducted at the end of each semester as per the academic/examination calendar notified by the Institute.
13. Each theory paper will be valued as per marks division given in the prospectus which will include semester end theory exam, practical (wherever applicable) and continuous internal assessment (CIA).
14. CIA will include the following components :

▪ Attendance regularity	10 marks
▪ Class Tests	05 marks
▪ Assignments	10 marks
▪ Class Presentation/Seminar	05 marks
<b>Total</b>	<b>30 marks</b>

15. (a) For PG students to pass a semester, a student has to secure a minimum of 50% marks in aggregate and minimum of 40% marks in individual theory papers. A student has to pass in written examination and CIA separately. The student has to secure minimum 30% marks out of the total marks allotted for CIA.
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- (c) A student failing in CIA will be given additional assignments in lieu of CIA which he/she has to clear before declaration of the results of that semester only than he/she will be entitled to take the admission in next semester or to complete his/her degree. Failing to do this, that student will be allowed to re-appear in the semester end examination after one year.
16. As regards to dissertation/practical/field work a student has to secure minimum 50% marks of the total marks allotted for dissertation/practical/field work.
17. A student willing for revaluation in a particular paper has to apply in a prescribed format within fifteen days of the declaration of the result. A student will be allowed to apply for re-evaluation in maximum 50% of the total number of theory papers he/she appeared in the semester end examination.
18. A student failing in more than two theory papers in any semester examination he/she will not be allowed to appear in subsequent semester end examination and will have to take re-admission in the same semester.
19. A student will get a maximum of two chances to pass a particular semester.
20. **Evaluation Panel :**
  - CIA Concerned Two Subject teacher nominated by the HOD of the Department.

**Internship Evaluation Panel :**

- ❖ Pre-Internship :  
HOD & Concerned Subject Teacher
- ❖ Mid-Internship and Post Internship
  - HOD of the concerned Department
  - Departmental Supervisor/School Head Master/Principal of the School/ Nominated School Teacher

**Final Lesson Panel : (Two Teaching Subject)**

- ❖ HOD of the concerned Department
- ❖ External Expert

**EPC Evaluation Panel :**

Theory/Practical and viva-voce Examination Panel will be :

- HOD of the concerned Department.
- Internal or External Subject Expert.
- Concerned Subject Teacher.

**ATTENDANCE**

- ❖ Students shall be required to be regular in their classes and attend not less than 75% of the aggregate of lectures/ tutorials/ practical of all compulsory/ optional/ honours and subsidiary subjects in order to be eligible to appear in the annual/semester examinations. Any student having less than 75% attendance will not be allowed to appear in the written examination.
- ❖ Attendance of the students shall be counted from the date of admission in the respective course.
- ❖ If a student is found to be continuously absent from the class without information for a period of 7 days or more his/her name shall be struck off the rolls.

- ❖ Request for relaxation in attendance on account of participation in the official functions or N.C.C., N.S.S., Institute Sports and other activities organized by the Institute must be sent to the Head of the Department/Principal within 15 days of the function/activity.
- ❖ However, shortfall of 5% attendance can be condoned by the Head of the Department /Principal on account of sickness provided by the student the sickness and fitness certificate from a Registered Medical Practitioner within seven days from recovery or on account of any other extenuating circumstances supported by documentary evidence. The conduct of the student will be highly recommended. Condonation upto another 5%, may be considered by the Vice Chancellor on account of any other circumstances provided that the request is duly supported by documentary evidence and strongly recommended by HOD/Principal concerned.
- ❖ It is mandatory for the students to be present on the last working day on the commencement of vacation and on the first day after the vacation. The student may seek prior permission from the Head of the Department concerned under the extraordinary circumstances.

### **RE-ADMISSION**

- If a student remains absent for consecutively seven days without leave/permission, his/her name shall be struck off the rolls by the Department concerned and it will be conveyed to the office of the competent authority on the same day or latest by the next day.
- Such a student may, however, apply to the Vice-Chancellor through Head of the Dept./Principal for re-admission within 7 days from the date of issuance of notice of struck off the name.
- The re-admission shall be effected as per norms by paying the normal admission fee and Rs. 300/- extra as a fine. If the name of the student is struck off on any other ground the same fee of re-admission would be applicable to him/her also.

# **B.A/B.Sc - B.Ed.**

**(Bachelor of Arts/Bachelor of Science-Bachelor of Education)**

**Four Years Integrated Regular Programme**

Jain Vishva Bharati Institute has launched a Bachelor of Education programme recognized by NCTE. The first session started from July 2005. The programme places specific emphasis on meditation as a tool to enhance learning skills and I.Q. This programme is also the first national teachers training programme to offer study in Education for Sustainable Development. Innovative syllabus and enthusiastic faculty work towards not only training the teachers but also assisting them with campus recruitment. Jain Vishva Bharati Institute is looking forward to train a new class of future generation teachers.

## **1. Introduction :**

Enlightened, emancipated and empowered teachers lead communities and nation towards better and higher quality of life. Teachers are expected to create social cohesion, national integration and learning society. They disseminate knowledge and also generate new knowledge therefore, it becomes essential for any nation to give necessary professional inputs to its teachers. Jain Vishva Bharti Institute pursues the curriculum for its pre-service teacher training programme for women candidates who are far behind but can lead the whole nation. This will be a special programme focussed with a strong foundation in Science of Living. The candidates are encouraged to flourish in an environment that promotes value and technology based society.

**Duration:** The B.A./B.Sc.-B.Ed. programme is full time four years integrated programme.

**Eligibility:** A candidate who has passed Senior Higher Secondary Certificate from any recognized Board and qualified PTET conducted by the any agency for that year as per guidelines and approved by State Government.

## **Objectives:**

- ❖ To create awareness about teaching skills among B.A./B.Sc.-B.Ed. trainees.
- ❖ To develop professional attitude in teacher Education Programme.
- ❖ To motivate creative thinking and work culture among teacher trainees.
- ❖ To foster moral, social character and spiritual values of trainees.
- ❖ To develop Inter-relationship among Department, School and Society.
- ❖ To develop cognitive, Affective and Psycho-motor domain among teacher trainees.
- ❖ To promote for future Prospective, Employability and Skill based Teacher Training.
- ❖ To develop Self Evaluation, Positive Attitude and self confidence.
- ❖ To apply educational innovation and new strategies of the Teacher Education and trainees.
- ❖ To engage trainees in inclusive class environment.
- ❖ To acquire knowledge and understanding among trainees about Science Education .

# **Four years integrated B.A./B.Sc.-B.Ed. Regulations on Adoption of Choice Based Credit System**

## **1. Title and Commencement**

These regulations shall be called the Jain Vishva Bharati Institute (Deemed-to-be) University, Ladnun Regulations for Choice Based Credit System (CBCS) and Continuous Assessment Grading Pattern (CAGP) for Post-Graduate and Under-Graduate Programmes. These regulations shall come into force from the academic year 2016-2017.

## **2. Programmes Offered**

### **2.1 Under-Graduate**

B.A./B.SC.-B. Ed.

## **3. Definitions**

3.1 “Programme” is used for a fixed educational programme in place of Degree. As under graduate Integrated Programme shall be of eight semester’s duration and a normal under-graduate programme shall be of eight semester’s period.

3.2 “An Academic Year” consists of eight semester’s Each semester will have 24 weeks for academic work, the odd semesters may be scheduled from as per admission process of B.A./B.Sc.-B.Ed. (PTET) State Govt. rules.

3.3 “Course” is a component of programme i.e. in CBCS, papers will be referred to as courses. Each course is identified by a unique course code. Every course may not be of equal weightage. Each course, in addition of having a curriculum will have learning objectives and learning outcome.

A Course may be designed to involve Lectures/Tutorials/Laboratory Work/Field Work/Project Work/Vocational Training/Viva-voce etc or combination of some of these.

Every course offered will have three components associated with the teaching learning process of the Course. Namely (I) Lecture – L (II) Tutorial-T (III) Practical’s –P. Where

L- Stands for Lecture session.

T- Stands for Tutorial session consisting of participatory discussion/self study/desk work/brief seminar presentations by students and such other novel methods that make a student to absorb and assimilate more effectively the contents delivered in Lecture classes.

P- Stands for practice session and it consists of hands on experience/laboratory experiments/field experiments/case studies that equip students to acquire much required skill component.

In terms of credit, every one hour session of L (per week) amounts to I credit per semester and minimum of two hour session of T or P (per week) amounts to I credit per semester over a period of one semester of 24 weeks for teaching-learning process (inclusive of teaching and examination).

A course shall have one, two or all three components. That means a course may have only lecture component or only practical component or combination of any two or all the three components.

The total credit earned by a student at the end of the semester upon successfully completing the course is L+T+P. The credit pattern of the course is indicated as L:T:P

## Different categories of courses are as follows:

- **Core Course**

A Course which should compulsorily be studied by candidate as a core requirement is termed as core course.

(e) Core-Compulsory is a course which has to be studied compulsorily as a part of core requirement so as to get degree in concerned discipline.

(f) Core Elective or Core Allied is a course that supports / strengthens the core compulsory.

- **Elective Course**

It is a course which can be chosen from pool of courses. The course may be specific / specialized / supportive or advanced to the discipline of study.

(e) Generic Elective Course add generic proficiency to the students and they are for the said discipline of study

(f) Open Elective courses are from the pool of courses that are interdisciplinary and or multidisciplinary.

- **Foundation Course**

It is a course that aims to improve proficiency and skill of the student.

(e) Compulsory Foundation Course add generic proficiency to the students belonging to all disciplines of study.

(f) Elective Foundation Courses are value based and aimed at man making education.

3.4 A module means a course having independent entity.

3.5 'Unit' means a course having independent part in a course.

3.6 "Credit" means the unit by which the course work is measured. It defines the quantum of contents/syllabus prescribed for the course. It also determines the number of hours of instructions required per week. In these regulations one credit means one hour of direct teaching work or two hours of practical work/field work per week for 20 weeks in a semester.

3.7 "Grade Letter" is an index to indicate the performance of student in a particular course. It is arrived at by transformation of actual marks secured by a student in a said course. Grade letters are O,A,B,C,D,E,F.

3.8 "Grade Point" is the weightage allotted to each grade letter depending on the range of marks awarded in a course.

3.9 "Credit Points" refers to the product of "Number of credit assigned to the course" and the grade point secured for the same course.

3.10 "Semester Grade Point Average" (SGPA) is an index of a student's performance in a given semester. It is the ratio of the "Total credit points earned by students in all courses at the semester" and the "Total number of credit assigned to the courses" in the semester.

3.11 "Cumulative Grade Point Average" (CGPA) refers to the cumulative grade point average of SGPA and is computed based on the following formula.

$$\text{CGPA} = \frac{\text{Sum of all Credit Points of Entire Programme}}{\text{Sum of Credits up to the end of Programme.}}$$

3.12 "Under Graduate Programmes" means Integrated B.A./B.Sc.- B.Ed. programme.

3.13 **Credit Framework for Normal under Graduate Level Course (B.A./B.Sc.-B.Ed.)**

3.14 The normal graduation (B.A./B.Sc.-B. Ed.) programme 24 credits per each course and per semester making total credits for whole programme as 192. The distribution of credits or weightage of core, elective and Foundation courses may be as follows:

Distribution of Credits for Semester is as follows:								
Semester	I	II	III	IV	V	VI	VII	VIII
Credits	24	24	24	24	24	24	24	24

#### 4. Credit and Teaching Hours.

1 Credit = 1 hour Teaching

1 Credit = 2 hour of Practical / Fieldwork

4 Credit Course needs four hour Student Teacher contact in a week.

#### 5. Units and Course

A course shall have Four units.

#### 6. Credits and Marks

1 Credit = 25 marks

#### 7. Grading

Grade Points	Description	% of Marks	Division	Grade
10	Outstanding	90% - 99%	First	O
9	Excellent	80% - 89%	First	A
8	Very Good	70% - 79%	First	B
7	Good	60% - 69%	First	C
6	Fair	50% - 59%	Second	D
5	Average	40% - 49%	Pass	E
4	Dropped	Between 40%	Fail	

#### 8. Performance Evaluation (Calculation)

**SGPA = ECG/EC for a Semester**

G is grade and C is Credit of Course.

Cummulative Grade Point Average (CGPA) for entire course

**CGPA = ECG/EC for all semester taken together.**

The total credits cover the core, elective, field work or extension activities, soft skills etc.

GPA is calculated at the end of each term after grades have been processed and after any grade has been updated or changed.

Some criteria are to be followed for individual assignment / Quizzes/Test/Unit Test/ Tutorials/ Practical/ Projects/ Seminar.

The teacher should convert his/her marking in to the quality points and letter grade.

#### 10. Promotion, Re-Admission and Time For Completion of Course

##### Under Graduate Programmed (B.A./B.Sc.-B. Ed.)

15. A candidate who has undergone a regular course of study in Semester I, fulfill the required criteria of attendance and has secured marks equal to passing standard both in Internal and External Examination shall be eligible for promotion to Semester II.



16. A candidate who has successfully completed all the courses of Semester I, but not all the courses of Semester II shall be eligible for promotion to Semester III. He/she will be required to complete all courses of Semester II before migrating to Semester IV.
17. A Candidate who has undergone a regular course of study in Semester III, fulfill the required criteria of attendance and has secured marks equal to passing standard both in Internal and External Examination shall be eligible for promotion to Semester IV.
18. A candidate who has successfully completed all the course of Semester I and II but not all the courses of Semester III shall be eligible for promotion to Semester IV. He/she will be required to complete all courses of Semester III at the time of end semester examination of Semester IV.
19. A candidate who has successfully completed all the course from semester I to semester IV shall be eligible for promotion to semester V.
20. A candidate who has undergone a regular course of study in semester V, fulfil the required criteria of attendance and has secured marks equal to passing standard both in Internal and External examination shall be eligible for promotion to semester VI.
21. A candidate successfully completed all the course of semester up to V but not all the course of semester VI shall be eligible for promotion to semester VII. He/she will be required to complete all the semester of VI before migration semester VIII.
22. A candidate successfully completed all the course of semester I to VII shall be eligible for promotion of semester VIII.
23. A candidate will be allowed one blank semester continuously in case he/she may have to leave his/her study halfway due to unforeseen circumstances. However he/she may have to pay the prescribed registration fee as decided by university.
24. A candidate shall have maximum of 08 semesters (4 academic years) for completion of a said programme in case he/she wishes to go at a slower pace. However he/she will have to pay the prescribed registration fee for each of the semester in addition to the course fee for the courses he/she avails during each semester.
25. The tentative/provisional grade shall be issued at the end of every semester indicating the courses completed successfully. The final Grade Card may be issued by the Registrar of the concerned university after a candidate has successfully completed all the courses of the said programme.

## **11. Provision for Appeal**

There shall be a provision for Appeal for a candidate who may be dissatisfied with the Grade he/she has been awarded. He/she can approach the Grievance Cell with the written submission. The appeal may be made for in Semester examination as well as the End of Semester examination. The Grievance Cell is empowered to revise the grades if the case is genuine and is also empowered to penalize the candidate if his/her submission is found to be baseless and unduly motivated. The Grievance Cell may be set up as per the norms of the University/Institution.

## **Scheme of Examination**

21. Hindi/English shall be medium of instruction of examination.
22. Examination shall be conducted at the end of each semester as per the academic/examination calendar notified by the Institute.

23. Each theory paper will be valued as per marks division given in the prospectus which will include semester end theory exam. practical (wherever applicable) and continuous internal assessment (CIA).

24. CIA will include the following components :

▪ Attendance regularity	10 marks
▪ Class Tests	05 marks
▪ Assignments	10 marks
▪ Class Presentation/Seminar	05 marks
<b>Total</b>	<b>30 marks</b>

25. (a) For UG students to pass a semester, a student has to secure a minimum of 50% marks in aggregate and minimum of 40% marks in individual theory papers. A student has to pass in written examination and CIA separately. The student has to secure minimum 30% marks out of the total marks allotted for CIA.

(b) For UG students to pass a semester, a student has to secure a minimum of 36% marks in aggregate and minimum of 33% marks in individual theory papers. A student has to pass in written examination and CIA separately. The student has to secure minimum 30% marks out of the total marks allotted for CIA.

(c) A student failing in CIA will be given additional assignments in lieu of CIA which he/she has to clear before declaration of the results of that semester only than he/she will be entitled to take the admission in next semester or to complete his/her degree. Failing to do this, that student will be allowed to re-appear in the semester end examination after one year.

26. As regards to dissertation/practical/field work a student has to secure minimum 50% marks of the total marks allotted for dissertation/practical/field work.

27. A student willing for revaluation in a particular paper has to apply in a prescribed format within fifteen days of the declaration of the result. A student will be allowed to apply for re-evaluation in maximum 50% of the total number of theory papers he/she appeared in the semester end examination.

28. A student failing in more than two theory papers in any semester examination he/she will not be allowed to appear in subsequent semester end examination and will have to take re-admission in the same semester.

29. A student will get a maximum of two chances to pass a particular semester.

30. **Evaluation Panel :**

- CIA Concerned Two Subject teacher nominated by the HOD of the Department.

**Internship Evaluation Panel :**

❖ Pre-Internship :

HOD & Concerned Subject Teacher

❖ Mid-Internship and Post Internship

- HOD of the concerned Department
- Departmental Supervisor/School Head Master/Principal of the School/ Nominated School Teacher

**Final Lesson Panel : (Two Teaching Subject)**

- ❖ HOD of the concerned Department
- ❖ External Expert

### **EPC Evaluation Panel :**

Theory/Practical and viva-voce Examination Panel will be :

- HOD of the concerned Department.
- Internal or External Subject Expert.
- Concerned Subject Teacher.

### **ATTENDANCE**

- ❖ Students shall be required to be regular in their classes and attend not less than 75% of the aggregate of lectures/ tutorials/ practical of all compulsory/ optional/ honours and subsidiary subjects in order to be eligible to appear in the annual/semester examinations. Any student having less than 75% attendance will not be allowed to appear in the written examination.
- ❖ Attendance of the students shall be counted from the date of admission in the respective course.
- ❖ If a student is found to be continuously absent from the class without information for a period of 7 days or more his/her name shall be struck off the rolls.
- ❖ Request for relaxation in attendance on account of participation in the official functions or N.C.C., N.S.S., Institute Sports and other activities organized by the Institute must be sent to the Head of the Department/Principal within 15 days of the function/activity.
- ❖ However, shortfall of 5% attendance can be condoned by the Head of the Department /Principal on account of sickness provided by the student the sickness and fitness certificate from a Registered Medical Practitioner within seven days from recovery or on account of any other extenuating circumstances supported by documentary evidence. The conduct of the student will be highly recommended. Condonation upto another 5%, may be considered by the Vice Chancellor on account of any other circumstances provided that the request is duly supported by documentary evidence and strongly recommended by HOD/Principal concerned.
- ❖ It is mandatory for the students to be present on the last working day on the commencement of vacation and on the first day after the vacation. The student may seek prior permission from the Head of the Department concerned under the extraordinary circumstances.

### **RE-ADMISSION**

- If a student remains absent for consecutively seven days without leave/permission, his/her name shall be struck off the rolls by the Department concerned and it will be conveyed to the office of the competent authority on the same day or latest by the next day.
- Such a student may, however, apply to the Vice-Chancellor through Head of the Dept./Principal for re-admission within 7 days from the date of issuance of notice of struck off the name.
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